

OHIO DEPARTMENT OF PUBLIC SAFETY  
**BEHIND-THE-WHEEL TRAINING AGREEMENT  
FOR ONLINE STUDENTS**

Enterprise Name: **PRO DRIVING SCHOOL INC**

License Number **13**\_\_\_\_\_

Student Name: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Student Phone# \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Pro Driving School Inc, hereinafter referred to as "The Driving School" agrees to provide applicant, hereinafter referred to as "Student", 24 hours of classroom instruction and 8 hours of behind-the-wheel training based on the Ohio Driver Training Curriculum. The student will complete the 24 hours equivalent of required classroom with an Ohio approved online provider. The student must provide a certificate of enrollment in an approved online driver education program to begin the eight hours of behind-the-wheel. State of Ohio regulation require all training be made available by (SIX MONTH FROM AGREEMENT DATE): \_\_\_\_/\_\_\_\_/20\_\_\_\_. Should the student be unable to attend available training sessions offered, the school is relieved of the aforementioned obligation. The Driving School shall furnish a licensed instructor and a motor vehicle for instruction.

Please put a check mark in the box next to the package you are purchasing:

**8hrs B.T.W. Package \$ 300.00 ~ 8 hours behind the wheel training.**

Any additional in-car training may be obtained at the hourly rate of **\$ 60.00 per hour**. If applicable, the student may, for an additional fee of **\$ 95.00** to use the Driving School's vehicle to take a driving exam at a State exam center nearest to his/her residence in Cuyahoga, Lorain or Medina County, OH.

The Student is required to obtain a valid temporary driving permit and pay tuition in full prior to scheduling the practical driving portion of the training. If the student must cancel a scheduled driving appointment, cancellation must be made a minimum of 24 hours prior to the scheduled appointment. Failure to do so may result in an additional fee of **\$ 25**. The same fee shall apply should the Student fail to appear for, or for any reason not prepared to take, the scheduled lesson. Should a check received as payment of tuition in whole or in part, be returned due to insufficient funds, the Student may be removed from the driving schedule until such a check is made good. An additional fee may be charged for any returned check.

The student is required to complete all available training within **six months of the date the contract was signed**. No student is permitted to complete more than four hours of online and behind-the-wheel training in a twenty-four hour period. The Driving School must make available any remaining behind-the-wheel training once the student provided proof of completion of an online driver education program. There may be no refunds provided after that time. Upon expiration of this agreement, a reinstatement fee may be charged before any further services are provided. The Driving School does not guarantee the issuance of a driver license to the Student.

**Refund Policy:** No refunds will be issued after training begins.

The Driving School reserves the right to cancel this agreement at any time, should the Student's conduct indicate a lack of responsibility deemed necessary by The Driving School to safely operate a motor vehicle. Destruction of property, or the possession, distribution, or use of any tobacco product, vape, alcohol, or drug of abuse is strictly prohibited. Should this agreement be cancelled under such circumstances, all fees may be pro-rated, based upon hours of services provided prior to cancellation.

The Driving School shall furnish a certificate of completion to all students under the age of eighteen years, who successfully complete the course. Relinquish of original certificate of enrolment and completion from online company to us. Completion, as defined by the State of Ohio, refers to the completion of the required number of hours online and the student's good-faith effort having been exercised during the practical driving portion. Commercial Driving schools are licensed by the Department of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, Ohio 43223. Valuable information for parents and teenagers is available on the internet at [www.drivertraining.ohio.gov](http://www.drivertraining.ohio.gov), under Parents and Teens.

**If you have a complaint or an issue regarding any aspect of training, please contact the manager at 440-752-3301, or email us at [prodrivingschool@aol.com](mailto:prodrivingschool@aol.com)**

I have read and understand and have received a copy of this agreement

School Official: \_\_\_\_\_ Signature of School Official \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Student: \_\_\_\_\_ Student D.O.B \_\_\_\_/\_\_\_\_/\_\_\_\_ Signature of Student \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent / Guardian : \_\_\_\_\_ Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
PRINT NAME

**This agreement must be signed on or before any training begins**

School official must be the authorizing official, training manager, or instructor. The Driving School may add addendum (s) in accordance with Ohio law.  
DTO 0185 7/14 [760-1275]